

Your minimum information checklist

Sending us the required information upfront helps us deliver better service to you and your customers.

Below is a list of the minimum information required to complete an initial assessment.
Please note, additional information specific to your customer may be required in some cases.

Risk Information

- ✓ Policy due date
- ✓ Applicable policy excess
- ✓ Type of cover - Comprehensive or Third Party Property Damage (TPPD)
- ✓ Business occupation
- ✓ Primary goods carried for trucks and trailers
- ✓ Radius limit travelled for trucks and trailers
- ✓ Dangerous Goods limit
- ✓ Any additional endorsement covers required e.g. Hire car following accident, Dry Hire

Historical Information

- ✓ Dated claims history report on current insurer's letterhead, which includes incurred costs for *5 years
- ✓ Historic fleet numbers for the past *5 years
- ✓ Historic excesses for the past *5 years

*3 years history may be acceptable in some circumstances

Vehicle Information

- ✓ Vehicle listing including make, model and year for each vehicle
- ✓ Registration number
- ✓ Postcode where vehicle is registered or based
- ✓ Sum insured required for each prime mover, truck, trailer, plant & machinery, caravan, motorcycle item on the vehicle listing
- ✓ Accessories that do not come as standard on a new vehicle, with the accessory value either listed or included in the sum insured(s)
- ✓ Total accumulated value of vehicles kept at any one location
- ✓ Maximum value for vehicle combinations i.e. prime mover plus trailer combined values

Disclosure Information

- ✓ Insured's previous insurance declined, renewal refused, cancelled or special terms or conditions applied to any application, renewal or Policy
- ✓ Insured's bankruptcy or involvement in a company which became insolvent, placed in receivership or liquidation
- ✓ Insured's criminal convictions or having been held liable under any civil action or proceedings or to pay any pecuniary penalty exceeding \$5,000 during the past seven (7) years



Want to request a quote?

Submit your customer's quote request with the minimum information above to underwriting@qbe.com

If you have any questions, please contact us at qbe.com/au/brokers