



Public and Product Liability Insurance

**How to get
the best
quote faster**



Your minimum information checklist

Sending us the right information upfront can help us speed up the process, so you can deliver even better service to your customers.

Below is a list of the minimum information required to complete an initial assessment. Please note our underwriters may request additional information specific to your customer in some cases.

Slip	<ul style="list-style-type: none">✓ Period of insurance✓ Requested limit of liability✓ Required policy extension(s) incl. limit(s) required✓ Care, Custody and Control – details and value of goods in your CCC✓ Deductibles✓ Commission✓ ABN✓ Details of Quality Assurance / Risk Management procedures in place	Turnover	<ul style="list-style-type: none">✓ \$ Actual last 12 months✓ \$ Estimate next 12 months✓ Split by business activity, state and overseas (where applicable)
Business description	<ul style="list-style-type: none">✓ Business description✓ Overview and summary of the business activities, services offered and/or products✓ Years in business✓ Company website✓ Details of activities outside Australia, where and annual turnover – do you need this policy to cover you (where applicable)	Claims history	<ul style="list-style-type: none">✓ Minimum 5-year claims history including full details for each claim
		Sub-contractors and Contractors	<ul style="list-style-type: none">✓ Payments to contractors and/or sub-contractors:<ul style="list-style-type: none">– \$ Estimate next 12 months split by state✓ Type of work carried out
		Labour hire	<ul style="list-style-type: none">✓ Payments to labour hire companies:<ul style="list-style-type: none">– \$ Estimate next 12 months split by state✓ Type of work carried out✓ Number of people hired
		Import and exports	<ul style="list-style-type: none">✓ Products and destinations including \$ estimates for the next 12 months
		Contractual liability	<ul style="list-style-type: none">✓ Details on where the proposed insured regularly signs contracts incl. with whom and for what purposes (copies of contracts may be requested)

Want to request a quote?

Submit your customer's quote request with the minimum information above to underwriting@qbe.com

If you have any questions, please contact us at qbe.com/au/brokers

